

Chief Jeff Macko
President

Chief Robert Bradbury
Vice-President

A/D Robert Ellsworth
Secretary

Chief James Moore
Treasurer

Mutual Aid Box Alarm System

McHenry County Division 5

www.mabas5.org



MABAS Division 5 Meeting February 13, 2013 Cary FPD

The meeting was called to order by President Macko at 1226 hours. The pledge of allegiance was recited. Ret. Chief Saletta introduced Rev. Gerald Schalk from Fox River Grove.

Motion by D/C Kreher second by A/C Frazier to approve the minutes of the December 19, 2012 meeting. Passed.

Treasurer's Report: Chief Moore presented the report as follows:

2012 Financial Overview			
Revenue		Expenditures	
12 Dues	\$5,100.00	Huntley Fire Web Studio	\$130.98
Liaison	\$2,262.50	MABAS Conf. SEECOM	\$220.00
Driveway Markers	\$360.00	D/C Caudle – POD Supplies	\$136.82
		MABAS IL Dues	\$3,525.00
		All Hands Fire-Mist Fans	\$1,192.23
		WFRD Rehab 5 Radiator	\$2,695.53
		Eagle Engraving	\$98.56
		Wdstk PS ATV Drive Belt	\$127.19
Totals	\$7,722.50		\$8,126.31
Difference between Revenue and Expenditures for 2012			\$(403.81)

February 2013

Previous Meeting Ending Balance	\$8,176.55
Disbursements (detail below)	\$127.19
Deposits (detail below)	\$450.00
Check Account Balance	\$8,499.36

POD Funds \$500.00

Total Available Funds \$8,999.36

Disbursements:

ATV Drive Belt \$127.19

Deposits:

Liaison Admin Fee \$450.00

Motion by Chief Huemann second by A/C Frazier to approve the 2012 Financial Overview and the February 2013 Treasures Report. Passed.

Chief's Moore, Bradbury and Caudle will perform the financial audit. Chief Moore polled the attending departments for their projected budgets in relation to upcoming dues for the year.

Executive Board: Chief Macko reminded everyone of the MABAS Conference next week in Springfield.

Group Reports:

Box Cards: A/D Ellsworth reported no change within our division.

Communications: No report.

Training: D/C Horist no report.

Prevention: Chief Bradbury reported the group will be inviting speakers to their meetings; today's presentation was hood and duct installation. Please send representation to these meetings.

Operations: Chief Huemann no report.

EMS/Rehab: Chief Tobiasz differed to report under old business.

I-Mat: No report.

By-Laws: No Report. Chief Macko stated if anyone is interested in volunteering to be on the by-Laws group to let him know. A/C Frazier volunteered to help.

Chaplain's Group: Ret. Chief Saletta introduced Reverend Schalk. Rev. Schalk gave a presentation of the Chaplains roles. Currently there are 11 Chaplains in the division. Chief Macko would like a written draft that can be shared before moving forward, Chief's Kreher, Hoover, Bradbury, and Saletta will assist.

Investigators Group: No report.

Logistics Group: Ret. Chief Saletta reported that we have received 24 bunk beds for our western shelter. The Administrative Liaison position is being discontinued through MABAS IL; he would like to continue as Logistics Group Leader. **Motion by Chief Tobiasz second by Chief Hoover that Ret. Chief Saletta remain as Logistics Group leader. Passed.**

Alarms: D/C Kreher reported on a restaurant fire in Fox River Grove. Chief Huemann reported on two alarms both were very well coordinated.

Old Business:

Narrow Band Licenses/MABAS & County Fire: Chief Macko reported the application has been submitted and waiting for approval.

Task Force for SRT Structure with MABAS Divisions 4 and 5: Chief Macko reported in order to separate we will need at least 15 technicians in each category for our division only and on one team only, with no crossover to other divisions.

Rehab 5/ EMA and MRC Support Group: Chief Tobiasz reported members met earlier today. Currently Chief Hoover does not have a vehicle to tow the EMA trailer for the South Rehab. Chief Bradbury is willing to house the trailer in Marengo. The EMA trailer will be set up identical to Richmond's with most of the equipment needed coming from Rehab 5. Activation for EMA and the Medical Reserve Corp volunteers has been resolved. It was agreed that the volunteers will meet at the nearest fire station, park their personal vehicles and report to

staging as one team in a county vehicle. Chief's Bradbury, Hoover, and Tobiasz will coordinate with EMA to move the trailer and outfit. We will have a run-out "drill" of REHAB South on Saturday March 23, 2013, at Snap-On Tool for the FF-Basic Class. Full implementation will take place on April 17, 2013.

Repairs to Air 5: Chief Macko reported that Air-One is now fixing everything at no cost.

EMA's role at MABAS 5 Alarms / Presentation: Laris Turkic Emergency Preparedness Planner for McHenry County EMA gave a presentation of the agencies capabilities. (see attached flier)

Departments Assigned MABAS Dispatch Centers: Chief Macko stated that there was a discussion at the Fire Chief's meeting regarding a central dispatch for MABAS or to keep the current configuration between SEECOM and Sheriff's Dispatch. **Motion by Chief Tobiasz second by Chief Mullis to maintain the current structure. Passed.** Departments are reminded to specify which dispatch center they are contacting, either SEECOM or McHenry County MABAS Division 5.

New Business:

Proposed purchase of the MRC from Village of Wheeling: Chief Macko confirmed that the question to engage the Village of Wheeling in the purchase of the property and structures will be on the Wednesday, February 20, 2013 MABAS Executive Board agenda. MABAS would commit to a Memorandum of Agreement with a \$200,000^{.00} down payment in March of 2013 with the Village of Wheeling. The existing facility lease would remain in effect except for stated utility user fees, until the lease expiration in February 2016. MABAS would then officially close on the purchase of the facility in February 2016 with the final payment of \$200,000^{.00}. Total cost: \$400,000^{.00} in cash for purchase and \$90,000^{.00} – \$100,000^{.00} in additional utility expenses. Final cost is not to exceed \$500,000^{.00} for the transaction. MABAS currently has adequate funds to secure the purchase. MABAS controlled dues, conference income, and enterprise fund revenues total over \$700,000^{.00} in reserves and will be near \$1,000,000^{.00} by the end of calendar year 2013. No dues increase is warranted for the purchase of the facility. Chief Tobiasz asked if an environmental survey had been done. Chief Huemann asked what was on the land previously. Chief Macko answered the property was the Village of Wheeling's Public Works and Engineering facilities until they built a new facility. Cynthia stated that Division 4 will vote for the purchase at the upcoming meeting. **Motion by Chief Hoover second by D/C Kreher to vote for the purchase of the MRC from the Village of Wheeling. Passed**

Rehab Volunteer Response: Reported under old business.

Interdivisional Card Policy / Chief's and Staging Location?: Chief Macko lead a discussion on the recent call in Burlington Wisconsin. Chief Huemann will review our current card and policy for changes.

Letter to McHenry County Planning & Development regarding addresses for uninhabited structures: Chief Bradbury reviewed the draft letter to the county Planning & Development in support of the address signs for out buildings. **Motion by Chief Tobiasz second by A/C Frazier to forward the letter. Passed.**

Any business not on the agenda: D/C Horist coordinated the update of items with Cindy Amore from Centegra. **Motion by Chief Tobiasz second by A/C Frazier to send a thank you letter to Cindy Amore. Passed.**


Algonquin Chief Patrick Gericke thanked everyone for making him feel welcomed. He asked if our division is pooling apparatus.

A/D Ellsworth stated that our region holds a radio net on the first Tuesday of each month on Region 3B for Starcom, please check-in with your state issued radios.

Next meeting is April 17, 2013 at Marengo FPD.

Thank you to Chief Macko and the staff of the Cary FPD for lunch. **Motion by Chief Tobiasz second by A/C Frazier to adjourn at 1413 hours. Passed.**

Respectfully submitted,

 (ES)

R. Ellsworth, Jr., CEM

Attendance

Name	Dept.	Name	Dept.
Bob Bradbury	MRGO	Tony Huemann	MCHY
Steve Frazier	MRGO	Rudy Horist	MCHY
Rich Tobiasz	SPGR	Bob Ellsworth	EMA
Patrick Gericke	ALGN	Laris Turkic	EMA
John Gaughan	ALGN	Jim Saletta	Liaison
Scott Ravagnie	HUNT	Jim Kreher	FRGR
Cynthia Tomusiak	SRT	Rev. Gerald Schalk	FRGR
Don Davidson	HARV	Carolyn Decman	MCSO
Jim Moore	CRLK	Duane Cedergren	MCSO
Jeff Macko	CARY	Bud Hicks	MCSO
Scott Mullis	HEBR	Linda Luehring	SEECOM
William Hoover	NUND	Don Burr	SEECOM

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Chief James Moore
Treasurer

Mutual Aid Box Alarm System

McHenry County Division 5

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MABAS Division 5 Meeting April 17, 2013 Marengo FPD

The meeting was called to order by President Macko at 1201 hours. The pledge of allegiance was recited. Chief Gallas introduced Chaplain Tyrell and CERT member Frank Mahony from Richmond.

Motion by Chief Hoover second by Chief Caudle to approve the minutes of the February 13, 2013 meeting. Passed.

Treasurer's Report: Chief Moore presented the report as follows:

<u>April 2013</u>	<u>General Funds</u>	
Previous Meeting Ending Balance	\$8,499.36	
Disbursements (detail below)	\$287.50	
Deposits (detail below)	\$187.50	
Check Account Balance	\$8,399.36	
POD Funds	\$500.00	
Total Available Funds	\$8,899.36	
<u>Disbursements:</u>		
2/23/2013	Saletta – Liaison Pay	\$287.50
<u>Deposits:</u>		
Dec 2012	Liaison Admin Fee	\$187.50

Motion by D/C Laufer second by A/C Frazier to approve the April 2013 Treasures Report. Passed.

Chief Moore stated that the annual invoices for MABAS-IL and Division 5 have been sent out.

Executive Board: Chief Macko reported that the vote to purchase the MABAS Readiness Center (MRC) from the Village of Wheeling was approved at the February conference in Springfield. The existing facility lease would remain in effect except for stated utility user fees, until the lease expiration in February 2016. MABAS would then officially close on the purchase of the facility in February 2016 with the total cost: \$400,000⁰⁰. Chief Bradbury stated what a great value the purchase is with the buildings and land.

Chief Macko was reelected as President of MABAS-IL.

New Humanitarian Awards for deployments are being issued, to not be confused with military metals.

MABAS-IL continues looking at future funding sources.

Group Reports:

Box Cards: A/D Ellsworth reported McHenry is in the process of changing cards.

Communications: Chief Caudle reported that an email will be sent by ETSSB when they have the new release for mobile.

Training: D/C Horist reported the committee met last week working with Union and Wonder Lake for spring exercises and Algonquin and Woodstock for fall. Cary has started on their 2014 exercises as well.

Prevention: Chief Bradbury reported the meeting to discuss address signs for out buildings had been postponed. State Fire Marshall Office gave presentation today on life safety codes and plans. Plans may take up to a month for review.

Operations: Chief Huemann, no report.

EMS/Rehab: Chief Tobiasz stated on Friday EMS will be at McHenry Station #1 at 10am to discuss infection control.

Chief Gallas gave a presentation on the Richmond Rehab Trailer and the EMA Trailer for Rehab South. The EMA trailer is in Marengo and ready for service. There are some supplies and a generator needed. **Motion by Chief Tobiasz second by Chief Hoover to approve \$1500.00 for a generator and supplies for the Rehab South Trailer. Passed.**

Chief's Gallas and Tobiasz explained the response by Rehab North and Rehab South as follows:

Rehab North Richmond Fire (MCSO Dispatch)	Rehab South Marengo Fire (McHenry Dispatch)
<i>Responds to:</i>	<i>Responds to:</i>
Harvard	Cary
Hebron	Crystal Lake
McHenry	Fox River Grove
Richmond	Huntley
Spring Grove	Lakewood
Wonder Lake	Marengo
	Nunda Rural
	Union
	Woodstock

I-Mat: No report

By-Laws: No report

Chaplain's Group: Ret. Chief Saletta reported that the committee had met to discuss the draft policy, job description, training, associations, mentoring, deployments, box cards, and identification on scene. There was a discussion on networking and back-up coverage, phone list, Edispatch or Info-Rad. Please review for the next meeting with the intention of finalizing.

Investigators Group: No report

Logistics Group: Ret. Chief Saletta reported that we are due for an inventory. He will send out with a due date to return.

Alarms: Chief Macko discussed their paint factory activation. Chief Tobiasz questioned exposure to equipment. Chief Macko stated that some of the clothing and hoses did come in contact with resin.

Chief Huemann discussed a call that they had a month ago.

Chief Moore discussed their last few calls.

Old Business:

Task Force for SRT Structure with MABAS Divisions 4 and 5: Chief Macko reported MABAS-IL still working on it.

Interdivisional Card / Draft Card: Chief Huemann passed out a draft Interdivisional / Strike Team card. Chief Huemann worked with both dispatch centers creating the card. There was a discussion on changes. The Division 5 Board should be notified of any request, and a Chief will go with 3 or more units. Changes will be made and sent out again for review.

Rehab Volunteer Response: A/D Ellsworth explained how notifications will be made to the Rehab volunteers using multiple systems.

Report on EMI Exercise / Maryland: Chief's Macko and Bradbury gave an overview of the training and the teamwork for the exercises and training.

New Business:

Repairs to Air 5: Chief Caudle reported that we need to replace an LED light cost of \$185.00. Air-One is now fixing everything at no cost. **Motion by Chief Hoover second by D/C Kreher to approve \$185.00 to replace the LED light. Passed.**

Boat Package from MABAS-IL: Chief Macko reported that Division 5 will be receiving a Boat Package (Zodiac and Flat Bottom and Trailer) which will be housed in Huntley. Looking for 4 people to participate in training on May 1st.

MABAS-IL Executive Board meeting June 19th at the MRC: Chief Macko asked if we should change our meeting date to the following week June 26th, all were in agreement.

Any business not on the agenda: Chief Bradbury stated that Marengo will be hosting First Due Chief program June 1-2, 2013.

Chief Patrick Gericke from Algonquin stated his last day will be Friday, the new Chief will be Patrick Mullen.

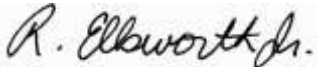
Ret. Chief Saletta reported on a meeting that he and Chief Moore attended on Risk Assessment for the RCPT at the county.

Chief Macko reported that Homeland Security is renting space at the MRC.

Next meeting is June 26, 2013 at Richmond Township FPD.

Thank you to Chief Bradbury and the staff of the Marengo FPD for lunch. **Motion by D/C Kreher second by Chief Gallas to adjourn at 1358 hours. Passed.**

Respectfully submitted,

 (ES)

R. Ellsworth, Jr., CEM

Attendance

Name

Bob Bradbury
Steve Frazier
Rich Tobiasz
Patrick Gericke
John Gaughan
Ken Caudle
Cynthia Tomusiak
Don Davidson
Jim Moore
Jeff Macko
Lloyd Laufer
William Hoover
Andy Tyrell
Mike Weber

Dept.

MRGO
MRGO
SPGR
ALGN
ALGN
HUNT
SRT
HARV
CRLK
CARY
HEBR
NUND
RICH
WNLK

Name

Tony Huemann
Rudy Horist
Bob Ellsworth
Liz Hackett
Jim Saletta
Jim Kreher
Bud Hicks
Carolyn Decman
Duane Cedergren
Linda Luehring
Don Burr
Rick Gallas
Frank Mahony

Dept.

MCHY
MCHY
EMA
MRC
Liaison
FRGR
MCSO
MCSO
MCSO
SEECOM
SEECOM
RICH
RICH

Chief Jeff Macko
President

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Vice-President

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A/D Robert Ellsworth
Secretary

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Chief James Moore
Treasurer

MABAS Division 5 Meeting June 26, 2013 Richmond Township FPD

The meeting was called to order by President Macko at 1201 hours. The pledge of allegiance was recited. Chief Saletta introduced Chaplain Mary Cramer from Nunda FPD as a guest. Rev. Cramer is part of the Chaplain's committee. Due to the area flooding a roll call was taken to determine if a quorum was present. Eight (8) departments were present. Quorum established.

Motion by Chief Caudle second by Chief Tobiasz to approve the minutes of the April 17, 2013 meeting. Passed.

Treasurer's Report: Chief Moore was not present, he forwarded the report.

<u>June 2013</u>	<u>General Funds</u>
Previous Meeting Ending Balance	\$8,399.36
Disbursements (detail below)	\$405.00
Deposits (detail below)	\$4,925.00
Check Account Balance	\$12,919.36
POD Funds	\$500.00
Total Available Funds	\$13,419.36

Disbursements:

4/17/2013	Huntley FPD (Air 5 Repairs)	\$185.00
5/31/2013	Check Voided	-
5/31/2013	MABAS SEECOM Dispatch Conference	\$220.00

Deposits:

4/29/2013	Deposit – Dues	\$2,650.00
6/1/2013	Deposit – Dues	\$2,000.00
6/4/2013	Deposit – Dues	\$275.00

Motion by Chief Tobiasz second by D/C Laufer to approve the June 2013 Treasures Report. Passed.

Executive Board: Chief Macko and Chief Bradbury attended the MABAS-II executive board meeting on 06/19/13 in Carol Stream. Chief Macko reported on several items:

- It was reported that a boat/ trailer cache (6 inflatable boats w/motors) is in service at the MRC and can be requested through RED Center.
- Several state special teams have been placed on probation for the next 6 months for their non-compliance with training and staffing requirements.
- The separation of the MABAS SRT from the combined Lake –McHenry SRT is still in discussion and may occur in the next 6 months in conjunction with the dissolution of some other team's downstate. This will make additional equipment

available for MABAS 5. The current issue for MABAS 5 is the number of certified techs. HazMat currently has met the minimum requirement of 30, TRT needs to have 15-20.

- The 2014 MABAS conference will be February 17-21.
- A weeklong event involving the Hell's Angel's and other riding groups is scheduled for Rockford from July 27 to August 4. MABAS and ILEAS groups may be placed on stand-by during this event.
- MABAS-IL will have a static display at the Fire Rescue International conference in Chicago in August.
- Legislation regarding MAMA-C and tax exempt status for the MRC has passed the Il. Senate and House and is awaiting the Governor's signature.
- MABAS-IL and Grainger have established a partnership. Grainger will provide discounts on equipment to MABAS departments and MABAS-IL will receive 1% of sales.

Group Reports:

Box Cards: No report.

Communications: Chief Caudle reported that "visionfire 360" software was being updated. He also reported that ETSB has a police/fire website that posts live feeds.

Training: D/C Horist no report.

Prevention: Chief Bradbury no report.

Operations: Chief Huemann, Interdivisional box card was discussed. See Old Business #6

EMS/Rehab: Chief Tobiasz no report.

I-Mat: Chief's Webster / Moore no report.

By-Laws: Chief's Macko / Frazier no report.

Chaplain's Group: Final draft of Chaplain Policy was discussed (Old Business #5). Joint training with Chaplains and Chiefs on the IMS system will take place at the November 4th McHenry Co. Chief's Association meeting. Location and instructors TBA.

Investigators Group: D/C Menzel no report.

Logistics Group: Ret. Chief Saletta presented the Division 5 Resource inventory and spreadsheet to the Chief's group for their information. Inventory will be forwarded to MABAS-IL in preparation for this year's SAV.

Alarms: No discussion.

Old Business:

Task Force for SRT Structure with MABAS Divisions 4 and 5: No report.

Rehab 5 / South Update: Unit needs heaters to complete equipping unit like Rehab North. Work in progress. Unit is functional per MABAS request to Marengo FPD.

Boat Package from MABAS-IL: No report.

Repairs to Air 5: Chief Caudle reported that all repairs have been completed.

Review and possible adoption of Chaplain Policy: Ret. Chief Saletta presented the policy.

Motion by Chief Caudle second by Chief Gallas to approve the Chaplain policy. Passed.

Interdivisional Strike Team Card Adoption: Chief Huemann presented the card.

Motion by D/C Horist second by Chief Caudle to approve, pending changes by SEECOM dispatch. Passed.

New Business:

EMnet Monitors: It was agreed by all that each department will determine if they want to continue to use EMNET at their own cost. It was also determined through the ETSB that the one cost free EMNET account subscription will go to McHenry County EMA. McHenry County EMA will set up a notification system to forward pertinent information from EMNET to departments requesting inclusion on the notification.

StarComm Radios: All departments are requested to provide periodic maintenance of these radios through radio checks. If the radios are not used, they will need to be returned. If you do not know how to do the radio checks or if you wish to return your radio(s), you can contact Chief Dave Dado.

Any business not on the agenda: None.

Next meeting is August 21, 2013 at Harvard FPD.

Thank you to Chief Gallas and the staff of the Richmond Township FPD for lunch.

Motion by D/C Laufer second by Chief Tobiasz to adjourn at 1325 hours. Passed.

Respectfully submitted,

Ret. Chief Saletta

Departments in Attendance:

Harvard FPD
Richmond FPD
Nunda FPD

Huntley FPD
Hebron FPD
Marengo FPD

Spring Grove FPD
Cary FPD
McHenry Twp. FPD

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President

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Treasurer

MABAS Division 5 Meeting August 21, 2013 Harvard FPD

The meeting was called to order by President Macko at 1205 hours. The pledge of allegiance was recited. Chief Gallas introduced Frank Mahony; B/C Davidson introduced A/C Nick Maise from Sharon Wi.; Chief Macko introduced Chief Swanson from Barrington Countryside as guests.

Motion by D/C Horist second by D/C Kreher to approve the minutes of the June 26, 2013 meeting. Passed.

Treasurer's Report: Chief Moore forwarded the following report:

<u>August 2013</u>	<u>General Funds</u>
Previous Meeting Ending Balance	\$12,919.36
Disbursements (detail below)	\$3,500.00
Deposits (detail below)	0
Check Account Balance	\$9,419.36
POD Funds	\$500.00
Total Available Funds	\$9,919.36

Disbursements:

8/15/2013 MABAS-IL 2013 Dues \$3,500.00

Motion by Chief Caudle second by D/C Laufer to approve the August 2013 Treasures Report. Passed.

Executive Board: No Report.

Group Reports:

Box Cards: A/D Ellsworth stated there has been some confusion dispatching rehab. Please edit your cards to state Rehab North or Rehab South. Other than Rehab, EMA will be calling dispatch to ask what departments want them to bring on an activation (truck, generator, etc).

Communications: Chief Caudle reported the MABAS-IL SAV went well. One issue was the license plate for ATV trailer.

Training: D/C Horist reported the Union drill is proceeding for August 27th. Linda Luehring announced that Union will have a special card for this drill.

Prevention: No Report.

Operations: No Report.

EMS/Rehab: Chief Gallas reported that modifications are being done to the Rehab North trailer.

I-Mat: No Report.

By-Laws: No Report.

Chaplain's Group: Ret. Chief Saletta reported on training being held in Crystal Lake on September 4th at 9am at the Salvation Army facility. On Monday November 4, 5:00 pm Chief Moore will be leading a class on the Incident Command System. An email will be forwarded.

Investigators Group: No Report.

Logistics Group: No Report.

Alarms: Chief Macko reported on a sonar activation for evidence in Cary.

Old Business:

Task Force for SRT Structure with MABAS Divisions 4 and 5: This is ongoing, waiting for team evaluations. Cynthia reported IFSI is offering classes for TRT particularly Hazmat and Technical Rescue.

Rehab 5 / South Update: Chief Bradbury would like to purchase plywood and shelving for Rehab South not to exceed \$300.00. Chief Gallas asked if Richmond could be reimbursed \$200.00 for already doing the same in Rehab North.

Motion by Chief Tobiasz second by D/C Kreher to approve \$300.00 for plywood and shelving for Rehab South, and \$200.00 reimbursement to Richmond for Rehab North. Passed.

Boat Package from MABAS-IL: D/C Weber reported the boats have deployed once to Harvard. They will be remounting the license plate on the trailer.

New Business:

Water Rescue Team Deployment Drill September 10th : Chief Caudle reported that 14 members and equipment will deploy from the Huntley POD. Any Chief's interested in helping at the POD please contact Chief Caudle. A special card will be made for this event.

Barrington Countryside FPD Application for Affiliate Member: Chief Swanson stated that they are a member of MABAS Division 4 and would also like to become an affiliate member of Division 5. Based on an application being submitted Chief Macko asked for a motion.

Motion by D/C Kreher second by Chief Caudle to approve Barrington Countryside FPD as an Affiliate member of Division 5. Passed.

Union Drill: Discussed under Training.

Any business not on the agenda: Chief Macko announced the Centennial Dance for Cary FPD on September 14th at the Crystal Lake Holiday Inn.


CD's were available on school safety (ILEAS/ITTF).

D/C Horist announced that the LMCSRT Wildland team trailer is now at McHenry Station 2 in Johnsburg.

Next meeting is October 17, 2013 at Huntley FPD Annex Building at Main and Ruth Rd.

Thank you to Chief Harter and the staff of the Harvard FPD for lunch. **Motion by Chief Gallas second by D/C kreher to adjourn at 1310 hours. Passed.**

Respectfully submitted,

 (ES)

R. Ellsworth, Jr., CEM

Attendance

Name

Bob Bradbury
Jim Saletta
Rich Tobiasz
Patrick Mullen
Don Davidson
Ken Caudle
Ken Caudle
Cynthia Tomusiak
Chris Bedore
Paul DeRaedt
Jeff Macko
Lloyd Laufer
Terry Menzel
Ralph Webster
Mike Weber

Dept.

MRGO
Liaison
SPGR
ALGN
HARV
HUNT
SRT
CRLK
CRLK
CARY
HEBR
WSTK
WSTK
WNLK

Name

Nicholas Maise
Rudy Horist
Bob Ellsworth
David Christensen
Laris Turkic
Jim Kreher
Bud Hicks
Carolyn Decman
Duane Cedergren
Linda Luehring
Don Burr
Rick Gallas
Frank Mahony
Jeff Swanson

Dept.

Div 103
MCHY
EMA
EMA
EMA
FRGR
MCSO
MCSO
MCSO
SEECOM
SEECOM
RICH
RICH
BCFPD

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Chief James Moore
Treasurer

MABAS Division 5 Meeting October 17, 2013 Huntley FPD

The meeting was called to order by President Macko at 1220 hours. The pledge of allegiance was recited. No guests.

Motion by D/C Kreher second by Chief Hoover to approve the minutes of the August 21, 2013 meeting. Passed.

Treasurer's Report: Chief Bradbury gave the report for Chief Moore:

<u>October 2013</u>	<u>General Funds</u>
Previous Meeting Ending Balance	\$9,419.36
Disbursements (detail below)	0
Deposits (detail below)	\$275.00
Check Account Balance	\$9,694.36
POD Funds	\$500.00
Total Available Funds	\$10,194.36

Deposits:

10/16/2013 Annual Dues Hebron \$275.00

Motion by Chief Huemann second by Chief Gallas to approve the October 2013 Treasures Report. Passed.

Executive Board: Chief Macko reported on the meeting held yesterday in Peoria. Items discussed:

Public / Private sector mutual aid draft.

FEMA best practices regarding mutual aid fees for daily / deployment activities. MABAS-IL is looking at a possible addendum to be discussed at our next meeting. Each department may need to approve and sign a new agreement.

All MABAS state presidents in MAMA-C will meet in February to discuss new legislation.

MABAS and ILEAS through the Illinois Terrorism Task Force are working on sustained funding projects that would benefit all first responder groups.

Group Reports:

Box Cards: A/D Ellsworth all departments need to edit box cards to state Rehab North or Rehab South.

Lakewood and Woodstock have changes for review that will be emailed out today.

Communications: Chief Caudle reported on the new upgrades and features will be coming including voice recognition. Agencies will need to upgrade to Windows 7 or 8 due to end of life for the application on machines running XP.

Call him if you have questions. Linda mentioned the upgrade for in station function and cross manning (jump crew).

Training: No report.

Prevention: Chief Bradbury reported attendance was very low at this morning's meeting. All departments are asked to have representatives attend.

Operations: No report.

EMS/Rehab: Chief Tobiasz nothing to report on EMS, turned Rehab report over to EMA.

A/D Ellsworth reported EMA and the MRC volunteers walked through the Rehab South Trailer Wednesday night to get more familiar. The group came up with a few items that could be added:

More towels, folding tables, flash lights, LED work lights on 6' telescoping tripods, cargo netting to wrap the top shelves, wheel chocks, traffic cones, and a trash bag holder.

Motion by Chief Tobiasz second by Chief Hoover to approve up to \$250.00 for the additional items for the Rehab South Trailer. Passed.

Marengo has done a great job organizing the trailer.

I-Mat: No report.

By-Laws: No report.

Chaplain's Group: Ret. Chief Saletta reported on attending a meeting to discuss statewide training and awareness. The goal would be to have at least one chaplain for each MABAS division.

On Monday November 4, 5:00 pm at the Huntley FPD Annex Building 11118 E Main St, Chief Moore will be leading a class on the Incident Command System.

Investigators Group: No report.

Logistics Group: Ret. Chief Saletta reported on the SAV audit. We received our best rating with only 4 concerns.

Alarms: D/C Kreher stated their recent alarm went well and thanked everyone. This was the second time he has worked with EMA and MRC for Rehab South and was very pleased.

Chief Caudle discussed their recent alarm for a mass evacuation, he also stated it went well and thanked everyone.

Chief Gallas asked if the MRC has vests for identification.

Old Business:

Task Force for SRT Structure with MABAS Divisions 4 and 5: Chief Macko reported this is ongoing.

Union Drill: No report.

Barrington Countryside FPD Application for Affiliate Member: Chief Macko reported that all the paperwork has been received; Barrington Countryside FPD is now an affiliate member of Division 5.

Water Rescue Team Deployment Drill September 10th : Chief Hoover reported the drill had nothing to do with water. The teams set up tents and checked all equipment. Lesson learned; bring all PPE (turn-out gear) to any deployment regardless of the nature.

Chief Caudle stated that there were some communications issues with departments participating. The POD went well EMA helped. MABAS-IL Operations Section Chief was pleased with POD operation. The POD Trailer was reorganized.

New Business:

Algonquin LITH FPD Division Status: Chief Macko read a letter he received from Chief Mullen of the Algonquin LITH FPD request full membership in Division 5 and affiliate membership in Division 2. Chief Mullen stated that Division 2 had already approved at their last meeting.

Motion by Chief Hoover second by D/C Kreher to approve changing Algonquin LITH FPD status from affiliate to full membership effective December 1, 2013. Passed.

Rehab 5 / South deployment logistics: Chief Bradbury questioned the policy regarding divisional equipment (Air 5, ATV 5, etc.) deployment and return within our division. It was believed that the department requesting the trailer was responsible for restocking and returning the Rehab South trailer to Marengo. No other notifications were needed. Chief Caudle stated that if Air 5 is sent out, it is the stricken departments responsibility to return it unless other arrangements have been made prior.

Motion by Chief Bradbury second by Chief Huemann that departments requesting any of the division assets (Air 5, Light Tower 5, ATV 5, Rehab South Trailer, Triage Trailer, etc.) will be responsible for returning said assets unless prior arrangements are made. Passed.

Chief Macko asked Chief Huemann to review this policy under Operations.

Chief Gallas stated that he is working on tow vehicles for both Rehab North and South trailers.

Nominating Committee for December Election: Chief Macko asked for volunteers. D/C Kreher and Chief Hoover will head the committee.

Any business not on the agenda: Linda asked if some of the content on the division web site should be password protected. It was determined to leave the site as is. Chief Caudle submitted a receipt from the deployment drill on September 10, 2013 for \$58.87. **Motion by Chief Mullen second by Chief Macko to reimburse Chief Caudle for \$58.87. Passed.**

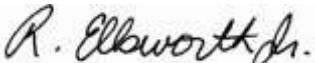
Chief Macko reminded everyone of the Starcom radio rebanding next week in Rockford.

Chief Macko stated MABAS-IL has a position open for Operations Section Chief if anyone is interested.

Next meeting is December 18, 2013 at Spring Grove FPD.

Thank you to Chief Caudle and the staff of the Huntley FPD for lunch. **Motion by Chief Hoover second by D/C Kreher to adjourn at 1255 hours. Passed.**

Respectfully submitted,

 (ES)

R. Ellsworth, Jr., CEM

Attendance**Name**

Bob Bradbury
Jim Saletta
Rich Tobiasz
Patrick Mullen
William Hoover
Ken Caudle
Scott Ravagnie
Keith Mallegni
Jerry Larsen
Jeff Macko

Dept.

MRGO
Liaison
SPGR
ALGN
NUND
HUNT
HUNT
HUNT
CRLK
CARY

Name

Tony Huemann
Rudy Horist
Bob Ellsworth
Laris Turkic
Jim Kreher
Duane Cedergren
Carolyn Decman
Linda Luehring
Don Burr
Rick Gallas
Jeff Swanson

Dept.

MCHY
MCHY
EMA
EMA
FRGR
MCSO
MCSO
SEECOM
SEECOM
RICH
BCFPD

Chief Jeff Macko
President

Mutual Aid Box Alarm System



Chief Robert Bradbury
Vice-President

McHenry County Division 5

A/D Robert Ellsworth
Secretary

www.mabas5.org

Chief James Moore
Treasurer

MABAS Division 5 Meeting December 18, 2013 Spring Grove FPD

The meeting was called to order by President Macko at 1201 hours. The pledge of allegiance was recited. Rev. Jarmuluk gave a prayer before dinner, meeting resumed at 1225 hours.

Motion by A/C Frazier second by D/C Laufer to approve the minutes of the October 17, 2013 meeting. Passed.

Treasurer's Report: Chief Moore:

<u>December 2013</u>	<u>General Funds</u>
Previous Meeting Ending Balance	\$9,694.36
Disbursements (detail below)	\$58.87
Deposits (detail below)	
Check Account Balance	\$9,635.49
POD Funds	\$500.00
Total Available Funds	\$10,135.49

Disbursements:

1080	Huntley FPD RRR supplies	\$58.87
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Motion by Chief Hoover second by D/C Menzel to approve the December 2013 Treasures Report. Passed.

Executive Board: Chief Macko reported MABAS-IL will have a new Operations Chief in February. The annual MABAS-IL conference will be held in Springfield on February 17-21st.

Motion by A/C Frazier second by Chief Huemann to pay for 4 dispatchers, 2 from SEECOM and 2 from Sheriff's for the dispatcher's portion of the conference. Passed.

Group Reports:

Box Cards: A/D Ellsworth all departments need to edit box cards to state Rehab North or Rehab South.

Algonquin, Huntley, McHenry, have updated their cards. Barrington, Cary, Fox River Grove, Nunda, Lakewood, Richmond, and Woodstock cards will be updated January 1st.

D/C Horist led a discussion regarding the box card designation for the New Barrington Country Side Fire Protection District. As they are primary in Division 4 they have assigned them the designation of (Barrington FPD), the Village of Barrington will continue to use (Barrington) as their designation.

Linda Luehring led a discussion on phone numbers on the bottom of the cards. Originally the numbers were put on to assist the dispatchers. Both dispatch centers agreed that they are no longer needed on the cards.

Motion by Chief Hoover second by Chief Gallas to remove the phone numbers on Division 5 box cards. Passed.

Communications: Chief Caudle reported on the mobile data terminal upgrades to 3.7.3. He encouraged everyone to go to the web site and download the anti – virus software.

Chief Macko stated that we may have overlooked narrow banding the MABAS Base Station at the Government Center.

Motion by Chief Caudle second by Chief Tobiasz to get 3 quotes from vendors to have the transmitter narrow banded and have the lowest quote perform the work. Passed.

D/C Menzel asked if the pelican case MABAS radios are being narrow banded. Chief Macko stated that they will be at a later time.

Linda Luehring asked if everyone would please remind there personnel to use “department name and vehicle type” when responding on IFERN. Example: Cary Engine responding.

Training: No Report.

Prevention: Chief Bradbury reported the group will have new members next year and more guest speakers.

Operations: Chief Huemann handed out a draft SOG on the Responsibilities for Management/Use of MABAS Assets. All departments are asked to review for possible adoption at the February 12, 2014 meeting.

Director Christensen asked how equipment was being inventoried at a large event such as down state during the tornado. Some of the locals needed more situational awareness of what resources they had available on scene.

EMS/Rehab: Chief Tobiasz reported that another class on rehab will be taught in January.

Cindy Amore reported that IDPH is still working on guidance for concealed carry. Policies should be formed within the EMS system and the agencies work together. No further updates on the license exams.

I-Mat: No Report.

By-Laws: No Report.

Chaplain’s Group: Chief Saletta (Ret.) reported that Rev. Schalk is working with departments who need chaplains. He is working on a training class for February. Rev. Schalk will be a presenter at the MABAS-IL conference highlighting the importance of the chaplains group within MABAS.

Chief Gallas stated that their chaplain has been part of the rehab sector on scenes.

Investigators Group: D/C Menzel gave an update on the group. The group has been inactive for numerous reasons and investigations have been handled with mutual aid. Chief Tobiasz led a discussion on recertification and continuing education. D/C Menzel will send out an email to all departments to find someone to get the group active again.

Logistics Group: Chief Saletta (Ret.) encouraged all departments to file their NIMSCAST to IEMA. This is one area of the SAV that we could do better for compliance, along with NFPA physicals.

Chief Macko has the new insurance cards for the MABAS vehicles he will be issuing them to the respective departments.

Alarms: D/C Menzel thanked all for helping at their recent calls.

Chief Huemann also thanked everyone for helping at their calls.

Chief Macko thanked the dispatch centers for the 3rd quarter report.

Old Business:

Task Force for SRT Structure with MABAS Divisions 4 and 5: Chief Macko reported this is ongoing.

Narrow banding MABAS Base Station / Woodstock: Chief Macko covered under Communications.

Water Rescue Team Deployment Drill September 10th AAR: Chief Macko stated that Division 5 received high marks. Good job to all who were involved.

New Business:

New Insurance cards: Chief Macko covered under Logistics.

Purchase of new Bins for Deployment Trailer: Chief Hoover explained that MABAS Deployment trailer needs 16 sturdy bins roughly about \$45 a piece.

Motion by Chief Huemann second by D/C Laufer to get 16 bins for the Deployment Trailer not to exceed \$650.00. Passed.

2014 meeting schedule:

Feb 12 th Cary	Apr 16 th Marengo	Jun 18 th Huntley Annex
Aug 20 th McHenry 1	Oct 16 th Woodstock 3	Dec 17 th Spring Grove

Election of Officers: Motion by Chief Hoover and second by D/C Menzel all positions remain as Officers for the next 2 years. Passed.

Division 5 President – Chief Jeff Macko

Division 5 Vice-President – Chief Bob Bradbury

Division 5 Treasurer – Chief Jim Moore

Division 5 Secretary – A/D Bob Ellsworth

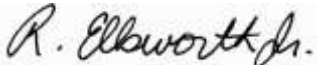
Any business not on the agenda: Chief Huemann asked for better attendance at the LMCSRT meetings next year. Please contact him concerning meeting locations, time, date, etc.

Director Christensen stated that EMA will be applying to return to EMI in 2015. Most agreed that the recovery process would be beneficial.

Next meeting is February 12, 2014 at Cary FPD.

Thank you to Chief Tobiasz and the staff of the Spring Grove FPD for lunch. **Motion by Chief Gallas second by Chief Hoover to adjourn at 1335 hours. Passed.**

Respectfully submitted,

 (ES)

R. Ellsworth, Jr., CEM

Attendance

Name

Bob Bradbury
Steve Frazier
Rich Tobiasz
Rev. Joe Jarmuluk
William Hoover
Ken Caudle
Terry Menzel
Mike Hill
Paul DeRaedt
Jeff Macko
Jim Saletta
Patrick Mullen
Cindy Amore

Dept.

MRGO
MRGO
SPGR
SPGR
NUND
HUNT
WSTK
LKWD
CRLK
CARY
Liaison
ALGN
EMS

Name

Tony Huemann
Rudy Horist
Bob Ellsworth
Laris Turkic
David Christensen
Duane Cedergren
Carolyn Decman
Linda Luehring
Liz Hackett
Rick Gallas
Cynthia Tomusiak
Lloyd Laufer

Dept.

MCHY
MCHY
EMA
EMA
EMA
MCSO
MCSO
SEECOM
MRC
RICH
SRT
HEBR